

Dixon City Commission
Regular Session
Monday, June 13, 2022, 6pm

Dixon City Commission met in session Monday, June 13, 2022, 6 p.m. Attending were Mayor Terry Webb, Commissioners Randy Norman, Dorris Crowley, and Jeff Graham, City Attorney Ben Leonard, City Clerk Barbara Goff, Fire Chief Jeff Yates, and Code Enforcement Officer Mary Mayes.

Minutes were approved on a motion by Commissioner Crowley, seconded by Commissioner Graham, all ayes.

Bills were approved on a motion by Commissioner Norman, seconded by Commissioner Crowley, all ayes.

Water loss has reached about 33%, which is less than last month. Public Works will be reaching out to Kentucky Rural Water Association for assistance in finding leaks in the City.

The spray park at Baker Park opened for the summer season Memorial Day weekend. There are railroad ties still at Baker Park that had been previously pulled from the playground area. Some of the ties will be used at Bourland Park in an area of the parking lot to prevent gravel loss due to water flow during rain events. It will be decided at a later date what to do with the remaining ties, should they not all be used at Bourland.

Code Enforcement Officer Mary Mayes stated she has been in contact with about three property owners, and some improvements have been made. There is one location on 132W where a home burned that needs further attention. City Attorney Leonard will draft a sample letter for Mrs. Mayes to use in these circumstances.

A second reading of the 2022-23 budget, for a total of \$1,161,477.37, was approved on a motion by Commissioner Norman, seconded by Commissioner Crowley, all ayes.

A motion to increase the City's portion of health insurance for employees from 60% to 67% was approved on a motion by Commissioner Crowley, seconded by Commissioner Norman, all ayes. This will be effective beginning in July.

A Resolution to use American Rescue Plan Act (ARPA) funds to purchase a truck for the fire department was approved on a motion by Commissioner Norman, seconded by Commissioner Graham, all ayes. The intended purchase will be a four-door, four-wheel drive pickup, and will be purchased by state contract, which is estimated to be \$45,000-50,000. This will replace the current truck, a 1998 model, which will be sold as surplus once the replacement is received.

Sidewalks were again addressed. City ordinance does not clarify responsibility of maintenance regarding grass clippings, overhanging tree limbs, etc. Attorney Leonard suggested mailing notices to property owners of affected areas stating if they do not clean the sidewalk areas on the property by a certain date, the City will perform the work. Repair and replacement of some sidewalks, funded by ARPA, was also discussed briefly. Commissioner Norman will gather price quotes on repair and replacement, and replacement alone. Commissioner Crowley will gather price quotes on a sidewalk edger.

Mayor Webb asked Commissioner Graham to gather three bids from local contractors to remodel the house at Baker Park as an event/meeting space. Commissioner Graham should ensure whether the center wall in the house is load-bearing or not, as this will affect the end design layout.

Following recommendation by Mayor Webb, a motion to appoint Peggy Poole to fill the vacant Commissioner seat was made by Commissioner Crowley, seconded by Commissioner Graham, all ayes. Mrs. Poole's term will expire December 31, 2022, filling the vacancy that was created when Commissioner Webb was appointed Mayor.

A motion to appoint Commissioner Crowley as Mayor Pro Tem and authorize him as a check signor was made by Commissioner Norman, seconded by Commissioner Graham, all ayes.

A Resolution to use ARPA funds for payroll was approved on a motion by Commissioner Crowley, seconded by Commissioner Graham, all ayes. APRA funds set aside for payroll purposes was \$58,000, which should cover about six months.

A Resolution to use ARPA funds for administrative facilities was approved on a motion by Commissioner Norman, seconded by Commissioner Graham, all ayes. Supplies will be purchased at current market value, and no cap on funding was set.


A Resolution to use ARPA funds to purchase materials for state training for the fire department was approved on a motion by Commissioner Crowley, seconded by Commissioner Graham, all ayes. It is expected the materials should cost around \$2,000, but no cap was set and purchases will be at current market value.


Following discussion on the potential for a golf cart ordinance for the City, Commissioner Graham made a motion for the City Attorney to prepare a draft ordinance, seconded by Commissioner Crowley, all ayes. The ordinance proposal should include requirements for the permit, and directions for inspection, enforcement, and penalties related.

The Fire Department already has an inventory system in place, and Commissioner Crowley presented the City should implement a similar plan. Inventory stickers can be purchased for about \$65 for 500 stickers, which would make keeping an inventory list simple. Commissioner Crowley made a motion to begin an inventory sticker system for the City, seconded by Commissioner Norman, all ayes. Commissioners Crowley and Graham will perform the physical inventory to get the initiative started.

A motion to hire E. Matt Cobb as Public Works Director, effective July 5, pending approval with Kentucky Public Pensions Authority, was made by Commissioner Norman, seconded by Commissioner Crowley, all ayes.

A motion to adjourn was made by Commissioner Crowley, seconded by Commissioner Graham, all ayes.

Signed: 
Terry Webb, Mayor, City of Dixon


Barbara Goff, City Clerk, City of Dixon